



**Order Form  
for mailed-in  
orders**

**Name:** \_\_\_\_\_  
**Company:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_  
**State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Phone:** (    )- \_\_\_\_\_  
**Email:** \_\_\_\_\_

**Please get current options and prices from the web site.**

Your order may need to be adjusted if the options were not calculated correctly. We will contact you before processing if a change is necessary.

Item #	File Name	Print Media or Product	Size (inches) (Short Side x Long Side)	Borders (inches) Prints/Posters Only*				Qty	Total Item Price, with options chosen below
				Top	Bottom	Left	Right		
1									
2									
3									
4									
5									
								<b>Sub Total</b>	

\*Enter the border size for each side. **Borders add to the print size**, they do not reduce the image size.

Item #	All Products	Print/Poster Options			Banner Options		
	Lamination	Mounting	Framing	Matting (Size, Color)	Grommet	Pole Pocket	Hem
1							
2							
3							
4							
5							
<b>Please use special instructions to give details on these options, including locations of pole pockets and hems. For banners also specify orientation – horizontal or vertical.</b>							

**Shipping Instructions**

Standard Shipping (USPS Priority Mail or FedEx Ground)

Express (specify)

I need delivery by (date)

**Special Instructions (continue on back if needed):**

<b>Sub Total (including options)</b>	
<b>Sales Tax (CA only)</b>	
<b>Shipping</b>	
<b>Total Order</b>	

**Mail to:**

ePingo Order Processing  
 46269 Warm Springs Blvd  
 Fremont, CA 94539  
 USA

<input type="checkbox"/> <b>American Express</b> <input type="checkbox"/> <b>MasterCard</b> <input type="checkbox"/> <b>Visa</b> <input type="checkbox"/> <b>Discover</b>	<b>Date:</b>	<b>Postal (Zip) Code on Bill:</b>
	<b>Card Holder Name:</b>	
	<b>Card Number:</b>	
	<b>Expiration Date:</b>	